

Information Technology Resource Management Council (ITRMC)

IDANET Steering Committee

September 21, 2010 Meeting Minutes

(Approved by Committee November 16, 2010)

The September 21, 2010 IDANET Steering Committee meeting was held in Conference Room 155 of the LBJ Building, 650 West State Street, Boise, Idaho.

ATTENDANCE

Members / Alternates Present:

John McAllister (Chair), Dept. of Labor

Mike Guryan, OCIO

Mike Seifrit, Dept. of Juvenile Corrections (phone)

Michael Farley, Dept. of Health and Welfare

Alternate

Kathryn Romano ITD (phone)

Others Present:

Alvino Artalejo, Dept. of Health & Welfare

Sally Brevick, OCIO

Robin Finch, Dept. of Administration

Bob Hough, State Controller's Office

Nick Leonardson, Dept. of Labor

APPROVAL OF THE PREVIOUS MINUTES

MOTION: Michael Farley moved and Mike Guryan seconded a motion to approve the minutes of August 18, 2010; the motion passed unanimously.

TRANSITION STATUS UPDATE

Mike Guryan reported that CompuNet has been engaged to build a VM cluster for firewall management consoles, policies have been built and testing will start on October 2. Regarding the restoration of priority queuing, an IOS code release is expected on September 24 (due to a code issue on the SPA SIP cards) with implementation planned for October 2. Following this, there are likely to be some adjustments, but failover should be complete by the end of October.

The DSL host circuit change for the Liquor Division is now complete, only one DSL site remains (Commission for the Blind and Visually Impaired) but the hardware is on order and this should be migrated on September 27. The disconnects for the northern ATM Ring have been ordered for September 30 – this includes the Frontier OC3 in Coeur d'Alene, the Integra OC3 from Coeur d'Alene to 450 West State Street, the 360 Networks OC3s and the Qwest/Lewiston OC3. The Lewiston to Meridian OC3 was administratively shut down last Friday with no apparent issues.

Regarding the status in southern Idaho:

- MGX-dependent migrations
 - 49 DSL sites remain, efforts continue to arrange a contract for an ATM circuit in Boise
 - the circuit for the Snake River Basin Adjudication Court has been ordered
 - circuits are ready for Outfitters & Guides Licensing Board and Public Health District 3
 - Public Health Districts 5, 6 and 7 interconnect through Syringa which requires a little engineering that should not take more than 45 days
 - the Department of Corrections is the last tenant on the 8510 at Orchard but they are experiencing resource constraints to carry out internal changes.
- Other
 - The Dept. of Health & Welfare still has 13 circuits
 - The Dept. of Labor is waiting on the installation of fiber at Payette.

Mike added that Qwest is collecting statistics regarding performance issues and he had provided latency information for various sites. There has been no follow up from Qwest to date but the status will be reviewed at a meeting scheduled for September 23.

FINANCIAL REPORT

Nick Leonard provided the committee with an update on the cash balance and fund expenditures, see over.

Discussion points raised:

- What happens to funds following the MAN transition? (In July the committee had agreed that after the IDANET transition, remaining funds would be used in the transitioning of circuits to the MAN.) Consideration was given to transferring the closing balance to the ISN.
- A final date for closing IDANET is necessary in order to reassign personnel (in IT and financial areas).
- The Idaho State Network (ISN) needs to be included in the next Statewide Cost Allocation Plan. (Robin Finch will follow up.)

RENAMING IDANET

MOTION: Mike Guryan moved and Michael Farley seconded a motion to rename IDANET the Idaho State Network or (ISN); the motion passed unanimously.

NEXT MEETING: October 26, 2010, 1:30 – 2:30 in Room 155 of the LBJ Building, 650 West State Street, Boise.

Respectfully submitted,



Sally Brevick, Office of the CIO

IdaNet Cash Balance and Fund Expenditures

Month ending: August 2010

Cash balance	272,937
Current accounts receivable	189
Current accounts payable	(6,895)
Cash available for transition	<u>\$266,231</u>

Funding thresholds:					
	<u>Invoices¹</u>			<u>Billings²</u>	
Source	Budgeted	Expended	Remaining	Billed	Remaining
P&I	222,014	195,030.14	26,983.86	114,237.68	107,776.32
WD	70,000	46,190.00	23,810.00	39,415.00	30,585.00
	292,014	241,220	<u>\$50,793.86</u>	153,652.68	<u>\$138,361.32</u>
¹ Funds expended as of 9-20-10 per Mike Guryan's cost tracking worksheet					
² Available to bill Labor					

Billing detail:

P&I -- beginning balance \$222,014

Billing Date	Billed	Remaining
		222,014.00
4/23/10	36,478.34	185,535.66
4/23/10	29,664.24	155,871.42
6/23/10	179.44	155,691.98
7/22/10	15,005.43	140,686.55
7/22/10	16,711.65	123,974.90
8/12/10	10,305.83	113,669.07
8/12/10	5,892.75	107,776.32
Total:	114,237.68	<u>\$107,776.32</u>

WD -- beginning balance \$70,000

Billing Date	Billed	Remaining
		70,000.00
2/24/10	18,477.50	51,522.50
3/9/10	14,487.50	37,035.00
7/22/10	6,450.00	30,585.00
Total:	39,415.00	<u>\$30,585.00</u>